

LAW OFFICES
WAYNE W. CONGAR PC

1548 McDaniel Drive Westtown Business Center
West Chester, Pennsylvania 19380-7028
Telephone: (610) 389-1999
Telecopier: (610) 672-9998
lawlife221@aol.com
www. parealestatelaw.com

Wayne W. Congar, Esq.
Pa. & N. J. Bar

Please reply to:
P. O. Box 84
Chester Heights, Pa. 19017

HOURLY FEE AGREEMENT

The following is an explanation of how you will be charged for my legal representation in the following matter: _____

If you have any concerns or questions, you should raise them before executing this fee agreement. In the event you continue our attorney-client relationship beyond the above captioned matter, the same terms and conditions shall apply unless we execute a subsequent fee agreement with alternate terms. For the above captioned matter, we have agreed upon the following which is evidenced by a checkmark and your initials where applicable

_____ Hourly fees shall be charged at the rate of: \$_____ per hour
_____ Minimum fee shall apply in the amount of: \$_____
_____ Retainer shall be escrowed in the amount of: \$_____
_____ A fixed fee has been agreed upon in the amount of: \$_____

Bills shall be rendered at the end of each month and shall indicate the amount of time expended, the work performed in general terms, and the amount due. I do not bill for telephone/facsimile charges, ordinary postage, supplies or routine support staff but you will be responsible for out-of-pocket expenditures such as filing fees, court costs, expert witness or related fees, and paralegals or other professionals engaged on your behalf, if applicable. I will not bill for copying unless the number of pages exceeds 50 pages per month and then at 25 cents thereafter and will bill for bulk, overnight or any expedited delivery costs.

Any invoices not paid within thirty (30) days shall accrue interest at the rate of twelve percent (12%) per annum and if services have been rendered on behalf of an entity, the party executing this agreement agrees to personally guarantee payment on behalf of same. If services are terminated or I am required to withdraw representation, you agree to pay for all services performed and your file will be transferred to a successor attorney upon recognition of my attorney's lien.

IN WITNESS WHEREOF, the parties hereto, intending to be legally bound hereto, agree to the terms and conditions of this Agreement on this _____ day of _____,

NAME/DATE

WAYNE W. CONGAR PC

